United Nations E/ICEF/2011/13

Economic and Social Council

Distr.: General
18 July 2011

Original: English

For action

United Nations Children's Fund
Executive Board
Second regular session 2011
12-15 September 2011
Item 2 of the provisional agenda

Provisional annotated agenda, timetable and organization of work

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Provisional annotated agenda

1. Opening of the session

The Executive Board will hear opening statements by the President of the Executive Board and the Executive Director.

Organizational and procedural matters

2. Adoption of the provisional annotated agenda, timetable and organization of work

For action [E/ICEF/2011/13]

The provisional agenda has been prepared in consultation with the Bureau of the Executive Board based on the programme of work adopted by the Executive Board at its 2010 second regular session. The programme of work also takes into account consultations with the Bureau of the Executive Board following the adoption of decision 2010/11 on the proposed programme of work for Executive Board sessions in 2011. The Executive Board is requested to adopt the agenda for the session, making any amendments it considers necessary.

3. Proposed programme of work for Executive Board sessions in 2012

For action [E/ICEF/2011/14]

The proposed programme of work is based on suggestions by the secretariat and on Executive Board decisions, including decision 2010/11, which called for a better balance of agenda items throughout the year and for the possibility to harmonize the schedule for relevant items with that of the Executive Board of the United Nations Development Programme (UNDP), of the United Nations Population Fund (UNFPA) and of the United Nations Office for Project Services. It has been prepared in consultation with the Bureau of the Executive Board of UNICEF and is presented to the Executive Board for approval. Once adopted, it serves as a framework for setting the agenda for 2012 Executive Board sessions, subject to decisions by the Executive Board and modifications introduced in consultation with the Bureau of the Executive Board.

Programme and policy matters

4. Proposals for UNICEF programme cooperation

(a) Approval of revised country programme and common country programme documents

For action

At its 2011 annual session, the Executive Board discussed 24 draft country, common country and area programme documents (Albania, Bangladesh, Central African Republic, Chad, Chile, Eastern Caribbean multi-country programme, El Salvador, Ethiopia, Gabon, Gambia, Ghana, Honduras, Jamaica, Kyrgyzstan, Lao People's Democratic Republic, Mauritania, Mongolia, Montenegro, Morocco, Philippines, Sao Tome, Senegal, Ukraine, and Zimbabwe). In addition, the Executive Board

considered two recommendations for funding from other resources only (Croatia and Oman). The comments made were shared with the respective country offices, and the draft country programme and common country programme documents were revised as appropriate and posted on the UNICEF Executive Board website within six weeks of the session. The Executive Board will approve the country programme and common country programme documents on a no-objection basis unless at least five members have informed the secretariat in writing of their wish to bring a particular country programme document before the Executive Board for discussion.

(b) Draft country programme and common country programme documents

For action

The 14 country and common country programme documents noted below are presented to the Executive Board for discussion and comment, and for approval of the aggregate totals of estimated regular and other resources in the programme budget. The summary results matrix for each country programme is posted on the UNICEF Executive Board website, and the United Nations Development Assistance Framework results matrices are available through the UNICEF Executive Board website, where applicable. The draft common country programme documents include a both a summary results matrix and the indicative budget for the proposed UNICEF programme of cooperation. Also available on the website, in accordance with Executive Board decision 2008/17, are the consolidated results and performance data for the previous programme cycles of each of the 14 draft country programme and common country programmes.

Taking into account the comments made at the second regular session, the draft country and common country programme documents will be revised and posted on the UNICEF Executive Board website, at the latest, six weeks after the second regular session for further review by members of the Executive Board. The revised country programme and common country programme documents will be approved by the Executive Board on a no-objection basis at the 2012 first regular session unless at least five members have informed the secretariat in writing of their wish to bring a particular country or common country programme before the Executive Board.

The 14 draft country programme and common country programme documents for this session will be presented by region:

Americas and the Caribbean
- Brazil (E/ICEF/2011/P/L.40)
- Dominican Republic (E/ICEF/2011/P/L.41)
- Guyana and Suriname (E/ICEF/2011/P/L.42)
- Panama (E/ICEF/2011/P/L.43)
- Peru (E/ICEF/2011/P/L.44)

East Asia and the Pacific
- Papua New Guinea (DP/FPA/OPS-ICEF/DCCP/2011/PNG/1)
- Thailand (E/ICEF/2011/P/L.45)
- Viet Nam (DP/FPA/OPS-ICEF/DCCP/2011/VNM/1)

Eastern and Southern Africa
- Malawi (E/ICEF/2011/P/L.36)
- Mozambique (E/ICEF/2011/P/L.37)

Middle East and North Africa
Algeria (E/ICEF/2011/P/L.38)
Islamic Republic of Iran (E/ICEF/2011/P/L.39)
Yemen (E/ICEF/2011/P/L.13)

West and Central Africa
Cape Verde (DP/FPA/OPS-ICEF/DCCP/2011/CPV/1)

(c) Midterm reviews of country programmes

For discussion

These regional summaries of midterm reviews of ongoing country programmes specify, inter alia, the results achieved, lessons learned and the need for any adjustment in the country programmes. The Executive Board is requested to review the reports and to provide guidance to the secretariat, if necessary. The following six reports will be presented and discussed at this session:

(i) Americas and the Caribbean region (E/ICEF/2011/P/L.32) covering the midterm reviews of country and area programmes in the Plurinational State of Bolivia, Colombia, Costa Rica, Cuba, Haiti, Mexico and Nicaragua as well as the Eastern Caribbean multi-country programme and the Proinclusion subregional programme;

(ii) East Asia and the Pacific region (E/ICEF/2011/P/L.33) covering the midterm reviews of country programmes in Cook Islands, Fiji, Kiribati, Marshall Islands, Federated States of Micronesia, Nauru, Niue, Palau, Samoa, Solomon Islands, Tokelau, Tonga, Tuvalu and Vanuatu;

(iii) Eastern and Southern Africa (E/ICEF/2011/P/L.30) covering the midterm reviews of country programmes in Comoros, Lesotho and Rwanda;

(iv) Middle East and North Africa region (E/ICEF/2011/P/L.35) covering the midterm reviews of country programmes in Djibouti, Jordan and Sudan;

(v) South Asia region (E/ICEF/2011/P/L.34) covering the midterm reviews of country programmes in Bhutan and Sri Lanka;

(vi) West and Central Africa region (E/ICEF/2011/P/L.31) covering the midterm reviews of country programmes in Cameroon, Democratic Republic of the Congo, Equatorial Guinea, Guinea, Guinea Bissau, Liberia, Mali, Nigeria and Togo.

(d) Advocacy, programme development and intercountry programmes

For action [E/ICEF/2011/P/L.46]

The Executive Board will consider a recommendation for allocation from regular resources and other resources, subject to the availability of specific-purpose contributions, for advocacy and programme development for the 2012-2013 biennium for (a) headquarters; (b) regional offices; and (c) intercountry programmes.

(e) Recommendation for approval of additional regular resources for approved country programmes

For action [E/ICEF/2011/P/L.47]

The Executive Board is requested to approve additional regular resources for 25 approved country programmes that require regular resources beyond the levels originally approved by the Executive Board. This requirement results from the application of the modified system for the allocation of regular resources and global regular resources available for programmes in 2011 and 2012.

(f) Extensions of ongoing country programmes

For action [E/ICEF/2011/P/L.48]

Further to Executive Board decision 2009/11, the Executive Board will be informed of the one-year extensions of the ongoing country programmes of Egypt and the Syrian Arab Republic.

Evaluation and audit matters

5. Annual report on the evaluation function and major evaluations in UNICEF

For action [E/ICEF/2011/15]

This annual report is prepared in response to Executive Board decisions 2008/4, which requested UNICEF to report annually to the Executive Board on the evaluation function and on findings and recommendations of evaluations. The report provides information on global developments in evaluation, the current state of the evaluation function in UNICEF at country, regional and global levels, and outlines progress in strengthening the decentralized evaluation function. The report also contains a summary of selected major evaluations conducted at country, regional and global levels within focus area 2 (basic education and gender equality) of the medium-term strategic plan.

6. Office of Internal Audit 2010 annual report to the Executive Board

For action [E/ICEF/2011/AB/L.9]; for discussion [E/ICEF/2011/AB/L.10]

This annual report covers the activities of the Office of Internal Audit in 2010. It provides an overview of the unit, describes the key issues highlighted by its internal audit and investigations work, and gives information on the disclosure of internal audit reports during 2010. The Executive Board will also have before it the response by management that takes into account requests made by the Executive Board in decisions 2006/18, 2007/17, 2008/23, 2009/19 and 2010/17. In addition, the 2010 annual report of the UNICEF Audit Advisory Committee is available on the UNICEF Executive Board website.

Resource, financial and budgetary matters

In addition to the agenda items listed under resource, financial and budgetary matters the Executive Board has before it two documents for information. These

documents will be introduced if a specific request is made by one or more members of the Executive Board:

(i) Interim financial report and statements for the year ended 31 December 2011, the first year of the biennium 2011-2012 [E/ICEF/2011/AB/L.6].

(ii) Report on the implementation of the recommendations of the Board of Auditors for the biennium 2008-2009 [E/ICEF/2011/AB/L.4].

A report on funds allocated from regular resources to cover overexpenditures for completed projects funded from other resources up to 31 December 2009 is available on the website.

7. Medium-term strategic plan: planned financial estimates for the period 2011-2014

For action [E/ICEF/2011/AB/L.5]

In accordance with Executive Board decision 2000/3, a medium-term financial plan is presented with the UNICEF medium-term strategic plan, and the estimates on which the financial plan is based are reviewed and revised annually. This report contains the planned financial estimates for the period 2011-2014, which provide a basis for determining the level of regular resources programme submissions for approval in 2012.

8. Institutional budget for 2012-2013

For action [E/ICEF/2011/AB/L.2]

The institutional budget for 2012-2013 is based on the results-based budgeting approach and presented in the format agreed upon by UNICEF, UNDP and UNFPA, and endorsed by the Executive Board in decision 2011/6.

The report of the Advisory Committee on Administrative and Budgetary Questions on the proposed institutional budget for 2012-2013 (E/ICEF/2011/AB/L.3) is available to the Executive Board for information.

9. Steps taken and progress achieved towards an integrated budget: joint informal briefing note of UNDP, UNFPA and UNICEF

For information

The joint informal note will provide a status update on the implementation of the road map to an integrated budget considered by the Executive Boards of UNDP, UNFPA and UNICEF at their first regular sessions of 2010.

10. UNICEF Financial Regulations and Rules

For action [E/ICEF/2011/AB/L.8]

In accordance with Executive Board decision 2011/4, UNICEF is presenting amendments to its Financial Regulations for approval and Financial Rules for information, with an effective date of 1 January 2012. The primary reason for amending the Financial Regulations and Rules are to allow for compliance with International Public Sector Accounting Standards to update the cost categories for budgeting terminology. The report of the Advisory Committee on Administrative

and Budgetary Questions on the proposed changes to the Financial Regulations and Rules (E/ICEF/2011/AB/L.12) is available to the Executive Board for information.

11. Private fund-raising: financial report and statements for the year ended 31 December 2010

For discussion [E/ICEF/2011/AB/L.11]

This report is presented annually to the Executive Board for review and comments.

Other matters and adoption of draft decisions

12. Other matters

The Executive Board may consider discussing any other issue under this agenda item.

13. Adoption of draft decisions

14. Closing statements by the Executive Director and the President of the Executive Board

The Executive Board will hear statements by the Executive Director and the President of the Executive Board.

Provisional timetable and organization of work for the 2011 second regular session of UNICEF Executive Board 12-15 September 2011[1]

Monday, 12 September	a.m. 10:00-1:00	Item 1	Opening of the session: Statements by the President of the Executive Board and the Executive Director
		Item 2	Adoption of the provisional annotated agenda, timetable and organization of work
		Item 7	Medium-term strategic plan: planned financial estimates for the period 2011-2014
		Item 8	Institutional budget for 2012-2013
	p.m. 3:00-5:00	Item 8 (continued)	Institutional budget for 2012-2013
		Item 9	Steps taken and progress achieved towards an integrated budget: joint informal briefing note of UNDP, UNFPA and UNICEF
		Item 10	UNICEF Financial Regulations and Rules
		Item 6	Office of Internal Audit 2010 annual report to the Executive Board
	5:00-6:00		*Informal consultations*
Tuesday, 13 September	a.m. 10:00-1:00	Item 6 (continued)	Office of Internal Audit 2010 annual report to the Executive Board
		Item 5	Annual report on the evaluation function and major evaluations in UNICEF
			Special focus session on the collaboration between the Council of Europe and UNICEF
	p.m. 3:00-5:00	Item 4	Proposals for UNICEF programme cooperation: (a) Approval of revised country programme and common country documents discussed at the 2011 annual session (b) Draft country programme and common country programme documents (c) Midterm reviews of country programmes (d) Advocacy, programme development and intercountry programmes

[1] When consideration of an agenda item concludes ahead of the allocated time, the next item will be taken up for consideration and the timetable adjusted accordingly.

			(e) Recommendation for approval of additional regular resources for approved country programmes (f) Extensions of ongoing country programmes
	5:00-6:00		*Informal consultations*
Wednesday, 14 September	a.m. 10:00-1:00	Item 4 (continued)	Proposals for UNICEF programme cooperation (a) Approval of revised country programme documents discussed at the 2011 annual session (b) Draft country programme and common country programme documents (c) Midterm reviews of country programmes (d) Advocacy, programme development and intercountry programmes (e) Recommendation for approval of additional regular resources for approved country programmes (f) Extensions of ongoing country programmes
	p.m. 3:00-5:00		Thematic discussion on results and lessons learned in the medium-term strategic plan focus areas 1: Young child survival and development
	5:00-6:00		*Informal consultations*
Thursday, 15 September	a.m. 10:00-1:00	Item 11	Private fund-raising: financial report and statements for the year ended 31 December 2010
	p.m. 3:00-5:00	Item 3	Proposed programme of work for the Executive Board sessions in 2012
		Item 12	Other matters Provisional list of agenda items for the 2012 first regular session of the Executive Board
		Item 13	Adoption of draft decisions
		Item 14	Closing of the session: Statements by the Executive Director and the President of the Executive Board